

Sleek Business Account

2023

# Virtual Corporate Debit Cards

Sleek

# Business Account Tab - Applying for a New Debit Card

Step 1: Click On Business Accounts Tab in sidebar

Step 2: Navigate to the "Virtual Cards" section within the Business Account tab.

Step 3: Click on the "Create card" button.

Follow the on-screen instructions to apply for a Sleek Virtual Debit Card.

The screenshot displays the Sleek user interface. On the left is a sidebar with a menu containing items like 'Company info', 'Business Account', 'Mailroom', 'SleekSign', 'Company Secretary', 'Accounting', 'Requests', 'Invite & earn \$5100', 'Perks', 'Billings & Subscriptions', 'Support', and 'Preferences'. The 'Business Account' tab is highlighted in blue. The main content area shows the 'Accounts' section with a 'Virtual Cards' link and a 'New' badge. Below this is a graphic of a blue Sleek Visa Virtual Card with the name 'John Tan'. To the right, a welcome message reads 'Welcome to a Sleeker card experience!' followed by three bullet points: 'Instant activation', 'Secure', and 'Use with Google Pay'. At the bottom of this section is a 'Powered by VISA' logo and a blue 'Create card' button. A red box highlights the 'Create card' button, with an arrow pointing from the 'Step 3' text block to it. Another red box highlights the 'Virtual Cards' link, with an arrow pointing from the 'Step 2' text block to it. A third red box highlights the 'Business Account' tab in the sidebar, with an arrow pointing from the 'Step 1' text block to it.

# Business Account Tab - Setting up Card limit

Step 1: Navigate to the "Virtual Cards" section within the Business Account tab.

Click on the "Adjust limit" button to set a new spending limit.

## Spending Limit

Your monthly spending limit is **SGD 20,000.00**

Adjust limit

Step 2: Enter the desired amount and click "Set limit" to confirm.

Current limit: SGD 20,000.00

Reset

### Set monthly spending limit

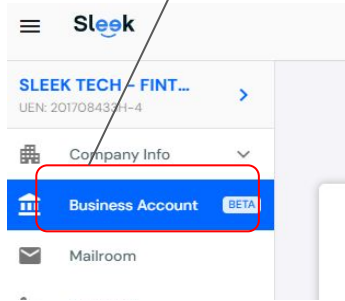
Maximum spending limit allowed is SGD 20,000.00

Cancel

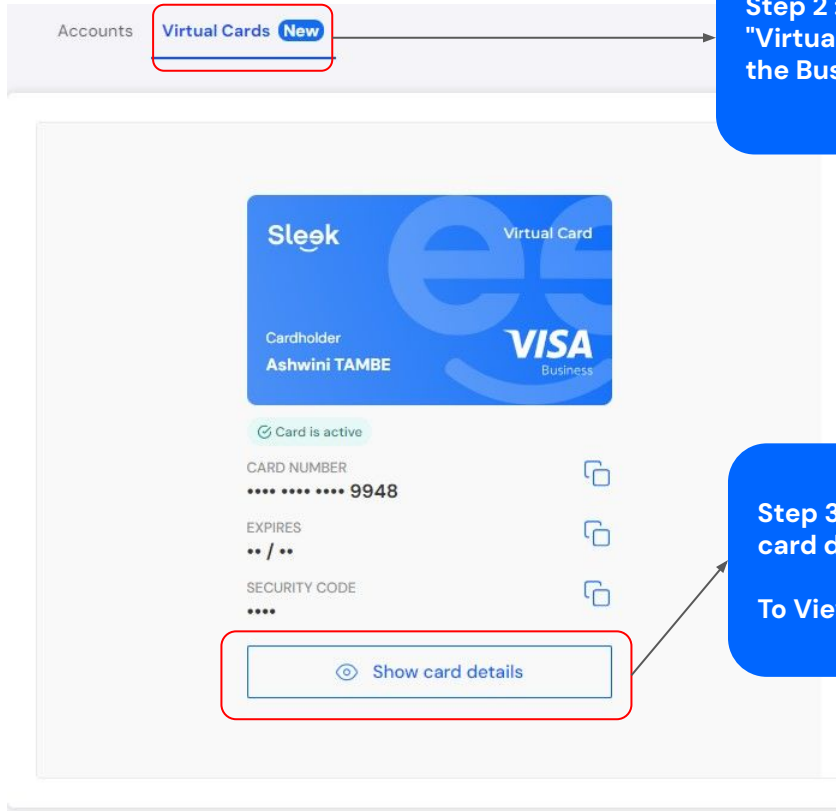
Set limit

# Business Account Tab - How to view your Card Details

Step 1: Click On Business Accounts Tab in sidebar



Step 2: Navigate to the "Virtual Cards" section within the Business Account tab.



Step 3: Click on the "Show card details" button.  
To View the Card details

# How to put your debit card on file for merchants such as Amazon

The screenshot shows the Amazon Singapore website's 'Wallet' section. Under 'Add a new payment method', there are three options: 'Buy Now, Pay Later' (with Grab and Atome), and 'Credit or debit cards'. The 'Add a credit or debit card' button is highlighted with a red box. The 'Add a credit or debit card' button is also highlighted with a red box in the adjacent screenshot.

Step 1 : Login to the website that you wish to add your Debit Card for recurring payments

Step 2 : Click on Add a credit or debit card under Payment Methods

The screenshot shows the 'Add a credit or debit card' form. The form fields are: Card number (4455 6677 9988 1234), Name on card (John Doe), Expiration date (01 / 2023), and Security Code (CVV/CVC). The 'Add your card' button is highlighted with a red box. The 'Add your card' button is also highlighted with a red box in the adjacent screenshot.

Step 3 : Copy your card details from the Sleek Web App and paste it in the given fields.