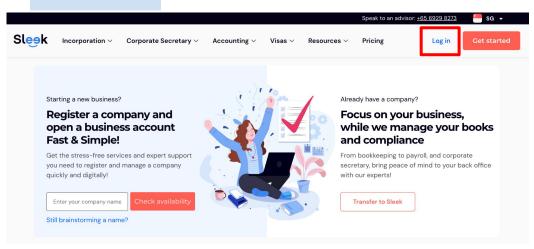
Sleek

Sending Local & International Transfers

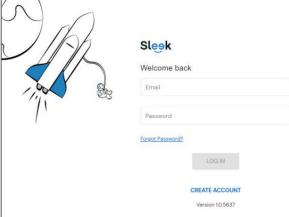


- 1. Go to www.sleek.com click "Log in"
- 2. Key in your email address and password



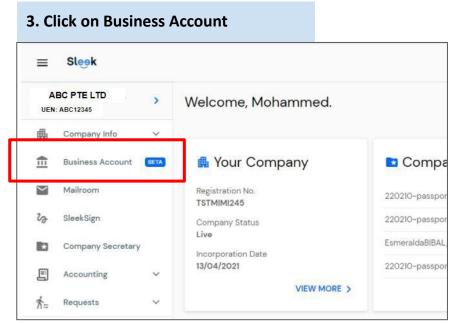


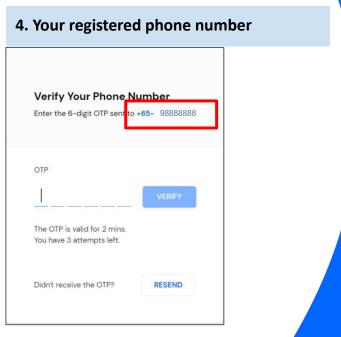
2. Email address & Password





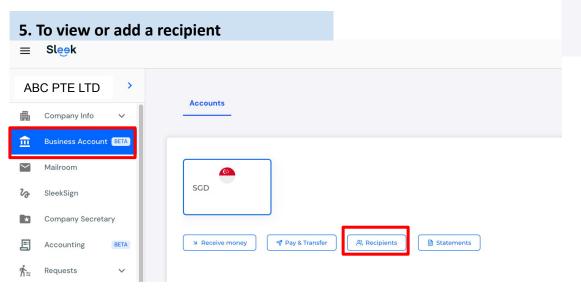
- 3. Click on Business Account on the left
- 4. On this page, key in your **OTP** sent to your **registered phone number**





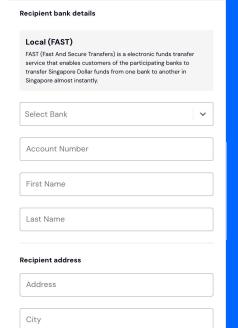


- 5. Click **Recipients** to add your payee details
- 6. Click **NEW** to add your recipient bank details



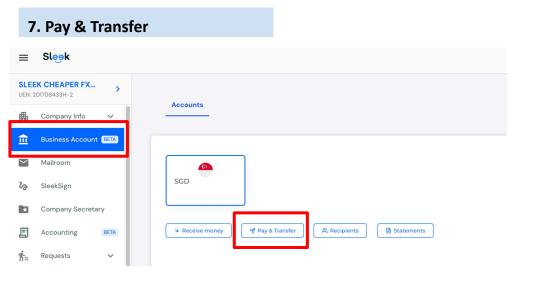


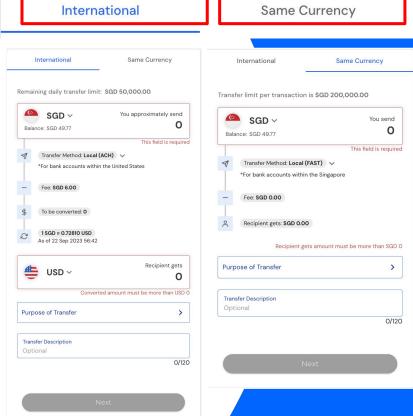






- 7. To send outgoing funds to your beneficiary, click on Pay & Transfer
- 8. Choose between International or Same currency



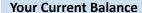




To Make an International Transfer

9. Input all necessary information to initiate your international transfer





Do take note of the different transfer methods and please carefully pick the one that best fits your needs

Currency & Amount you intend to send

Purpose of Transfer

Transfer Description

Once done, click "Next"

Once details are filled in, review and click "Send"

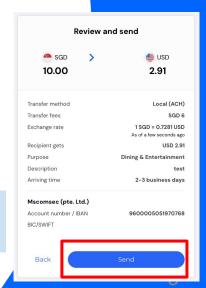


Do take note of the daily outgoing SGD 50,000 transaction limit. Should you wish to transact more than SGD 50,000 per day, please contact us at

businessaccount@sleek.com

Please find more details here:

https://help.sleek.com/article/ox6 a3cry3h-kba-sending-money

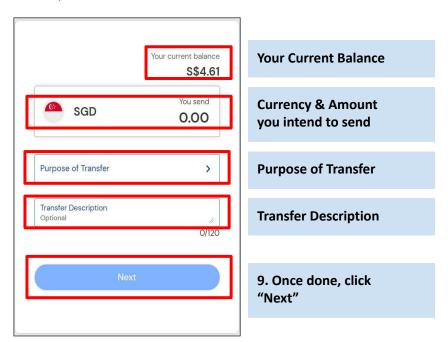


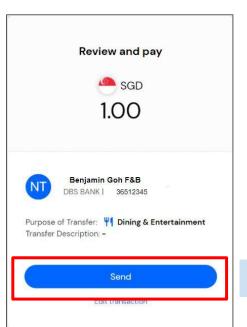


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To Make an International Transfer

- 10. Fill in the field above accordingly, then click "Next"
- 11. Once you have ensured the details are correct, click "Send"

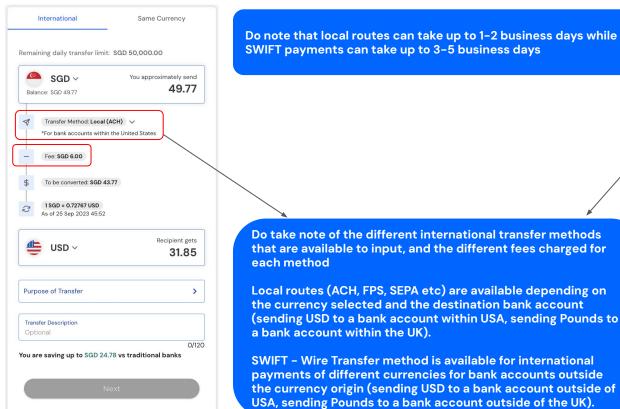


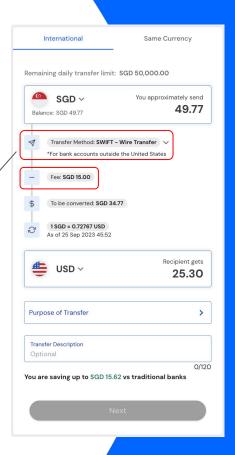


10. Click "Send"



To Make an International Transfer - transfer methods

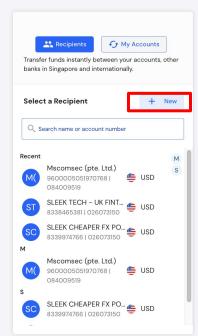






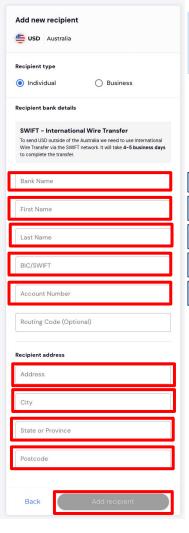
To add a individual recipient for an International Transfer

Select your intended **recipient** or **click New to add recipient** not shown under "Recent".



Click New





Select the destination Country and currency

Input the destination Bank name

Input the recipient's first name

Input the recipient's last name

Input the destination BIC/SWIFT

Input the destination account no.

Input the Recipient's Address

Click Add Recipient, once you confirm the details are correct

To Make an Local Transfer

Input all necessary information to initiate your local transfer



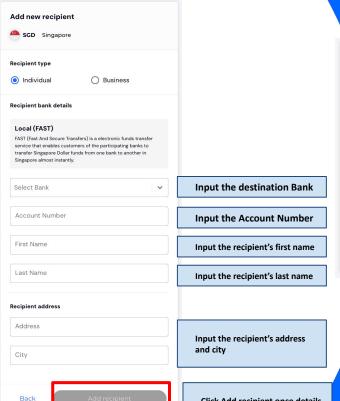
Your current balance and amount you wish to send

The transfer method to transfer SGD within Singapore between participating banks

Purpose of Transfer

Transfer Description

Once done, click "Next"



Click Add recipient once details

and entered and correct



Once details are filled in, review and click "Send"

