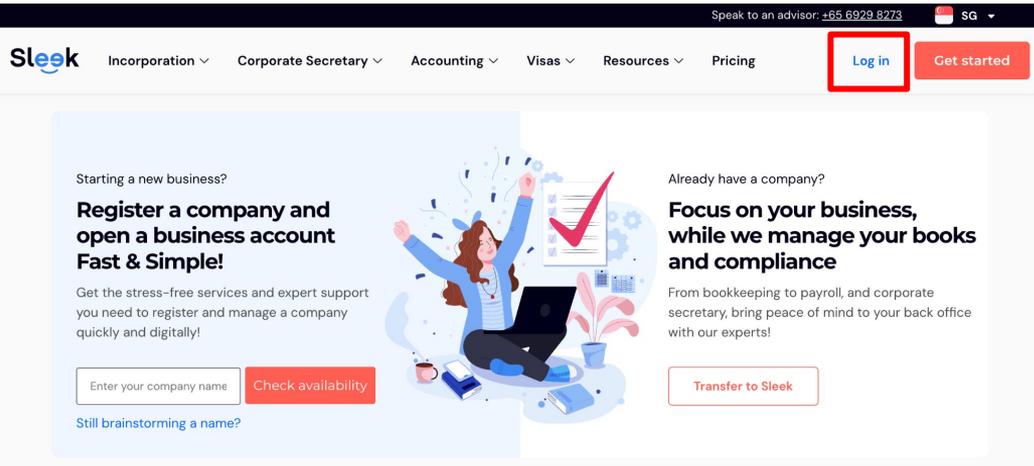# Sleek

Sending Local & International Transfers

Accessing your Sleek Business Account

1. Go to **www.sleek.com** - click "**Log in**"
2. Key in your **email address** and **password**

1. Click Here

2. Email address & Password

Accessing your Sleek Business Account

3. Click on **Business Account** on the left
4. On this page, key in your **OTP** sent to your **registered phone number.**
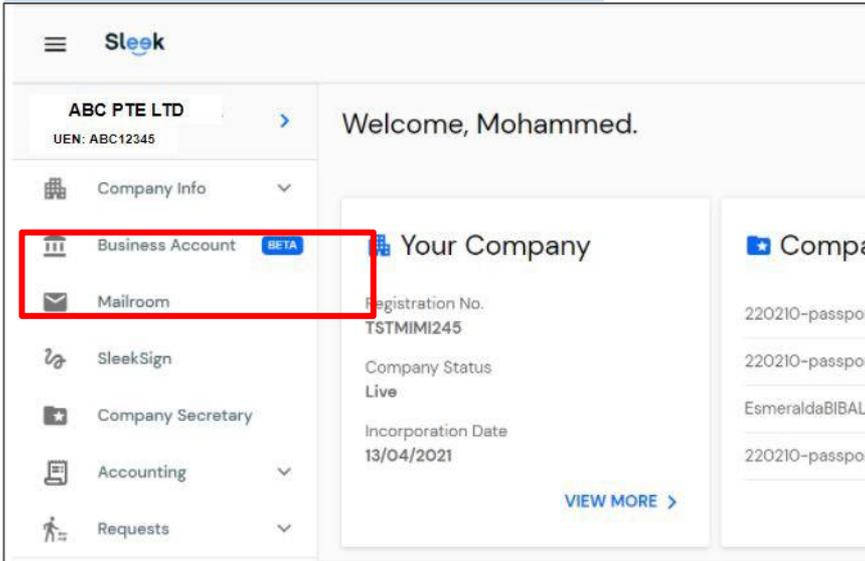   **Alternatively,** you can also choose to receive an **OTP** via your **registered email.**

3. Click on Business Account

4. Your registered phone number

3
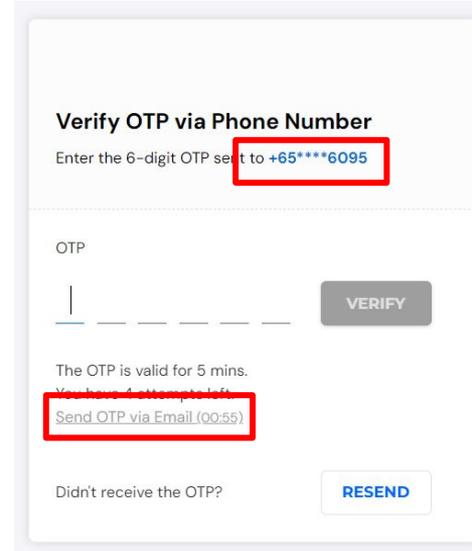
Accessing your Sleek Business Account

5. Click **Recipients** to add your payee details
6. Click **NEW** to add your recipient bank details

5. To view or add a recipient

Accessing your Sleek Business Account

7. To send outgoing funds to your beneficiary, click on **Pay & Transfer**
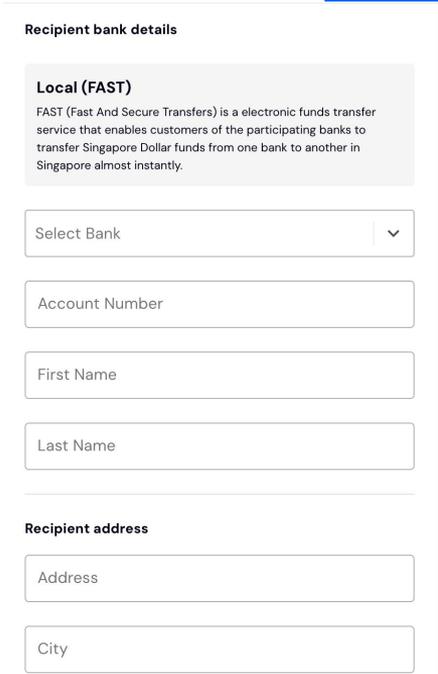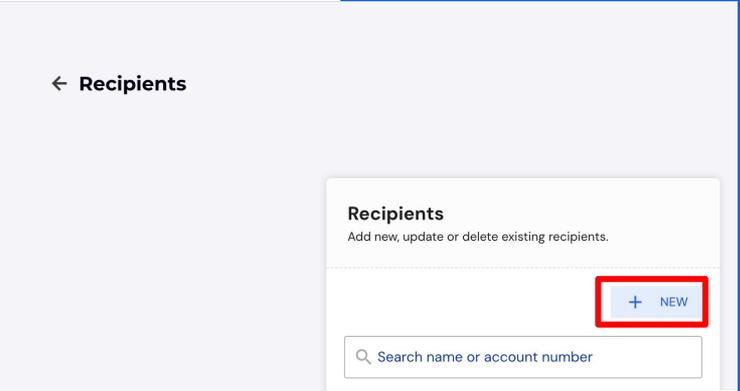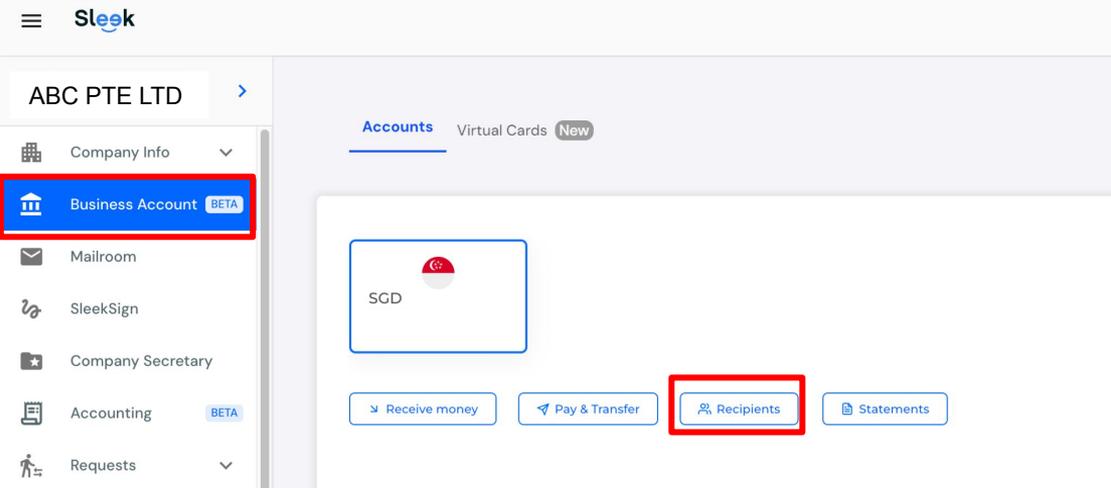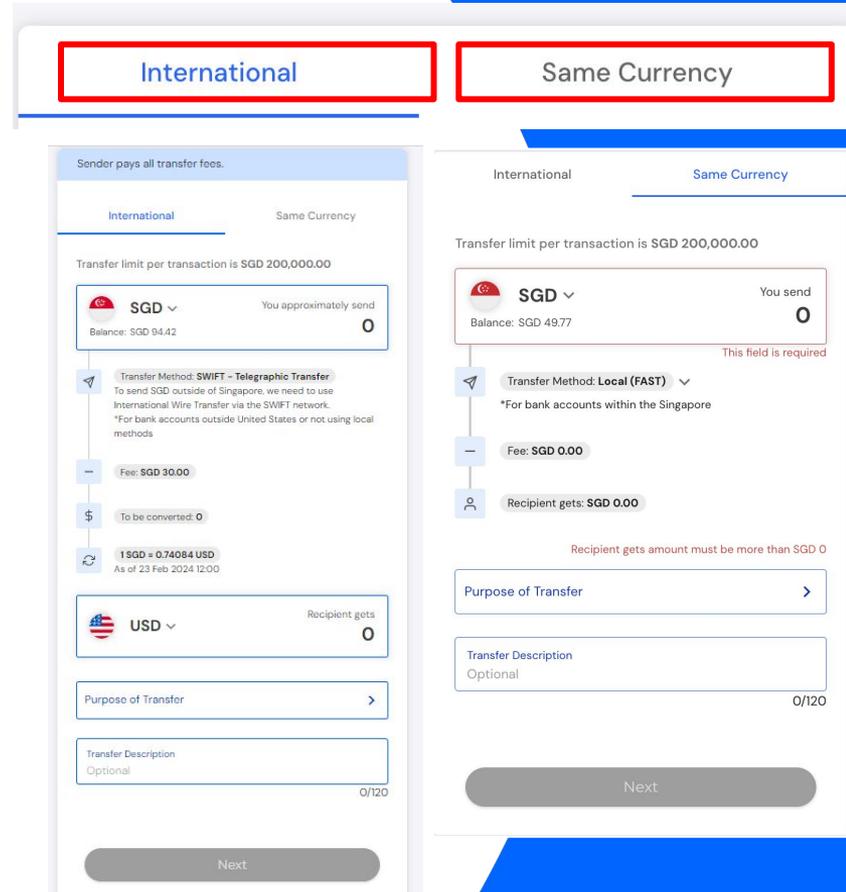8. Choose between **International** or **Same currency**

7. Pay & Transfer

To Make an International Transfer

9. Input all necessary information to initiate your international transfer

Your Current Balance

Currency & Amount you intend to send

Purpose of Transfer

Transfer Description

Once done, click "Next"

Do take note of the SGD 200,000 transaction limit.

Please find more details here:

https://help.sleek.com/article/ox6a3cry3h-kba-sending-money

Once details are filled in, review and click "Send"

To Make an International Transfer

10. Fill in the field above accordingly, then click **"Next"**
11. Once you have ensured the details are correct, click **"Send"**

	Your Current Balance
	Currency & Amount you intend to send
	Purpose of Transfer
	Transfer Description
	9. Once done, click "Next"

10. Click "Send"

7

To Make an International Transfer - transfer methods

Do note that SWIFT payments can take up to 5–7 business days.

You can find an indicative amount of the approximate charges applied for the transfer.

8

To add a individual recipient for an International Transfer

Select your intended **recipient** or **click New to add recipient** not shown under "Recent".

Click New

Add new recipient

🇺🇸 USD Australia

Recipient type
- ⦿ Individual   ○ Business

Recipient bank details

SWIFT – International Wire Transfer
To send USD outside of the Australia we need to use International Wire Transfer via the SWIFT network. It will take **4-5 business days** to complete the transfer.

Bank Name

First Name

Last Name

BIC/SWIFT

Account Number

Routing Code (Optional)

Recipient address

Address

City

State or Province

Postcode

Back   Add recipient

Select the destination Country and currency

Input the destination Bank name

Input the recipient's first name

Input the recipient's last name

Input the destination BIC/SWIFT

Input the destination account no.

Input the Recipient's Address

Click Add Recipient, once you confirm the details are correct

To Make an Local Transfer

Input all necessary information to initiate your local transfer

International	Same Currency

Transfer limit per transaction is SGD 200,000.00

🇸🇬 **SGD** ⌄
Balance: SGD 49.77

You send
40

✈ Transfer Method: **Local (FAST)** ⌄
*For bank accounts within the Singapore

— Fee: **SGD 0.00**

👤 Recipient gets: **SGD 40.00**

Purpose of Transfer >

Transfer Description
Optional
0/120

Next

Your current balance and amount you wish to send

The transfer method to transfer SGD within Singapore between participating banks

Purpose of Transfer

Transfer Description

Once done, click "Next"

Add new recipient

🇸🇬 **SGD** Singapore

Recipient type

◉ Individual   ○ Business

Recipient bank details

Local (FAST)
FAST (Fast And Secure Transfers) is a electronic funds transfer service that enables customers of the participating banks to transfer Singapore Dollar funds from one bank to another in Singapore almost instantly.

Select Bank ⌄

Account Number

First Name

Last Name

Recipient address

Address

City

Back   Add recipient

Input the destination Bank

Input the Account Number

Input the recipient's first name

Input the recipient's last name

Input the recipient's address and city

Click Add recipient once details and entered and correct

Review and send

🇸🇬 SGD
10.00

Transfer method	Local (FAST)
Transfer fees	SGD 0
Recipient gets	SGD 10.00
Purpose	Dining & Entertainment
Description	test
Arriving time	Immediately

Customer
Account number / IBAN
Bank name
BIC/SWIFT

Back   Send

Once details are filled in, review and click "Send"

Sleek

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